

How to upload the task in the assignment?

1. Click on “Task-assignment” in main course page:

▼ General

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Announcements

Portfolio-assignment

Opened: Wednesday, 1 October 2025, 12:00 AM Due: Thursday, 8 January 2026, 12:00 AM

To do ▼

Upload the exported .pdf file you have made in the e-Portfolio block.

The following items should be fulfilled in the e-portfolio before exporting it:

- CV
- Cases list
- Brainstorming Objectives

2. Click on “Add submission”

Portfolio-assignment

To do: Make a submission

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- Cases list
- Brainstorming Objectives
- Reflection
- Points of Strength
- Presentation
- Formative exams
- Points of strength
- Points of weakness
- Study Day description
- Staff meeting
- Alex & Spectra table visit
- Team-based learning
- Sports & activities

Add submission

Submission status

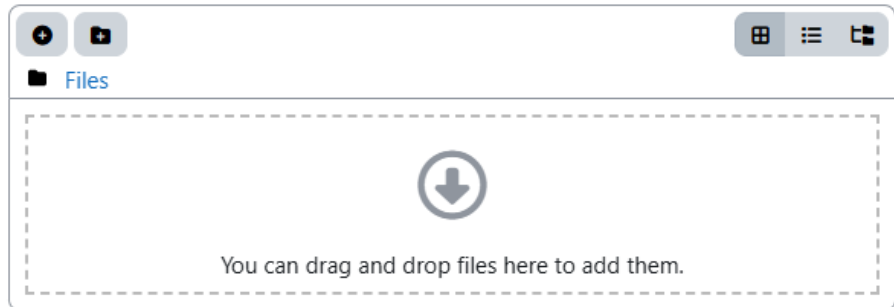
Submission status	No submissions have been made yet
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3. Select the .pdf file you have been downloaded & click “**save changes**”. The uploaded file will saved as draft.

▼ **Add submission**

File submissions

Maximum file size: 5 MB, maximum number of files: 1



Accepted file types:

Document files .doc .docx .epub .gdoc .odt .oth .ott .pdf .rtf
PDF document .pdf

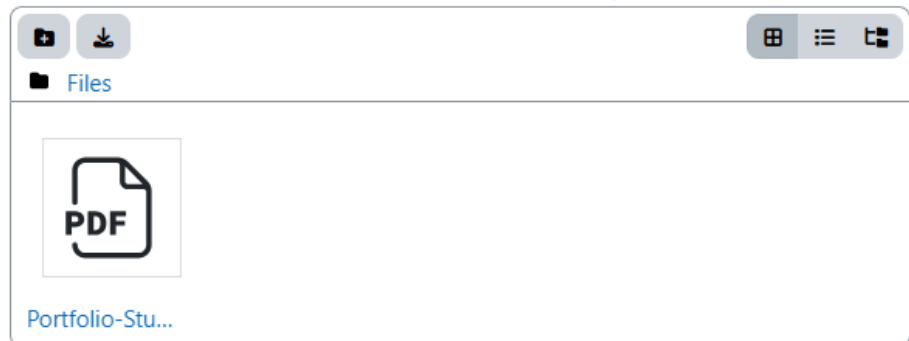
Save changes

Cancel

▼ **Add submission**

File submissions

Maximum file size: 5 MB, maximum number of files: 1



Accepted file types:

Document files .doc .docx .epub .gdoc .odt .oth .ott .pdf .rtf
PDF document .pdf

Save changes

Cancel

4. Click “**submit assignment**” to convert the draft submission into final submission.

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Submit assignment  Edit submission Remove submission

Submission status

Submission status	Draft (not submitted)
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5. Click “**continue**” to confirm submission.

Confirm submission

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

Continue Cancel

You should see **Done**.

Portfolio-assignment

✓ Done: Make a submission